



POLICY AND RESOURCES SCRUTINY COMMITTEE

10.00 am WEDNESDAY, 2 NOVEMBER 2016

COMMITTEE ROOMS 1/2 - PORT TALBOT CIVIC CENTRE

PART 1

1. To receive any declarations of interest from Members
2. To receive the Minutes of the Policy and Resources Scrutiny Committee held on 21st September 2016 (*Pages 5 - 16*)
3. To receive the Scrutiny Forward Work Programme 2016/17 (*Pages 17 - 22*)

To scrutinise information and monitoring issues being reported by:

Report of the Director of Finance and Corporate Services

4. Corporate Improvement Objective - Digital by Choice - Highlight Report - Quarter 2 progress report (April 1st - 30th September) 2016-17 (*Pages 23 - 46*)

Report of the Head of Financial Services

5. Benefit Services and Internal Audit Report Cards (*Pages 47 - 72*)

Report of the Head of Human Resources

6. Sickness Absence Monitoring Report for Quarter 1 2016 / 2017. (*Pages 73 - 92*)

7. To select appropriate items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board reports enclosed for Scrutiny Members)
8. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972
9. Access to Meetings to resolve to exclude the public for the following item(s) pursuant to Section 100A(4) and (5) of the Local Government Act 1972 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the above Act

PART 2

10. To select appropriate private items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board Reports enclosed for Scrutiny Members)

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Thursday, 27 October 2016

Committee Membership:

Chairperson: Councillor D.W.Davies

**Vice
Chairperson: Councillor A.Jenkins**

Councillors: Mrs P.Bebell, A.Carter, Ms.C.Clement-Williams, M.Harvey, Mrs.L.H.James, Mrs.D.Jones, A.Llewelyn, A.R.Lockyer, Mrs.K.Pearson, L.M.Purcell, J.Warman, I.D.Williams, Mrs.A.Wingrave and Vacancy

Notes:

- (1) *If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) *If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) *For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) *The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) *Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*